In case I start to write a text and notice I need to include more details that I need to check or look up, I like to write a quick to do note.

Include details here.

Maybe The document is already done and is being edited. In this case to do notes could also be used as comments.

Comments are then added to the to do list

If I realize while writing that another figure is needed I could add a to do note. Or I could use a missing figure, so the structure is already there.

plot or image missing here

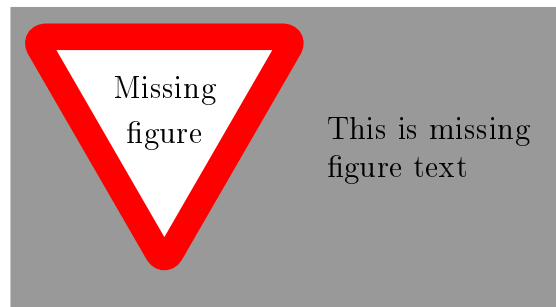Missing figure

This is missing figure text

Figure 1: Some caption can already be here

The Structure for this is:

```
\begin{figure}[h]
\centering
\missingfigure[figwidth=0.5\textwidth]{This is missing figure text}
\caption{Some caption can already be here}
\label{missingfigure}
\end{figure}
```

And the figure can already be referenced even if it doesn't exist yet as Fig.1. All of the to dos can then be combined into a to-do list with the `\listoftodos[caption]` command.

caption